

**Group name**  
**COVID-19 risk assessment for:**  
**Rehearsal day and time**  
**Rehearsal venue**

Eltham Choral Society  
**Return to live rehearsal**  
 Thursday 7.30.pm  
 Eltham Park Methodist Church

Priority area	Transmission risk	Possible mitigations and actions	Responsible
<b>Turn away anyone who should be self-isolating</b>			Person 1
	Aerosol, droplet, surface	Ask Member to do their own health assessment and stay away if: <ul style="list-style-type: none"> <li>- they have symptoms / feel unwell</li> <li>- tested positive (PCR or Lateral flow)</li> <li>- have been told to self isolate</li> <li>- someone they have close contact with has tested positive</li> <li>- are quarantining after a visit abroad</li> </ul>	
	Aerosol, droplet, surface	Encourage use of lateral flow tests	
	Aerosol, droplet, surface	If someone becomes unwell during a rehearsal they go home and follow NHS procedures	
	Aerosol, droplet, surface	anyone developing symptoms or testing positive informs the Chair	
<b>Provide adequate ventilation</b>			Person 1
	Aerosol	Doors and windows kept open as much as possible	
	Aerosol	Room ventilated before rehearsals and during any breaks	
	Aerosol	Overall length of rehearsal reduced to 90 minutes	
	Aerosol	Advise use of face coverings on entry and exit and if using facilities	
<b>Clean more often</b>			Venue
	Surface	Discuss with premises manager cleaning responsibilities to ensure adequate sanitisation	
	Surface	Hand sanitiser provided	
<b>Enable people to check in at your venue</b>			Person 2
	Aerosol, droplet, surface	Register of attendees kept - Chair to inform relevant authorities if positive case reported	
<b>Communicate and train</b>			Person 3
	Aerosol, droplet, surface	Risk assessment available on ECS website	
	Aerosol, droplet, surface	Simple instructions sent to all members in advance of rehearsals	
	Aerosol, droplet, surface	Posters at venue reminding members of personal responsibility for maintaining safe environment	
	Aerosol, droplet, surface	Verbal reminders at rehearsals	
<b>Social distancing / flow of people</b>			Person 1
	Droplet	No social distancing but members ask to respect each others' space	
	Droplet	Respect social distancing on entry and exit and at pinch points including queuing for toilets .	
<b>Singing</b>			Person 4
	Aerosol, droplet	Singers limit volume for first few rehearsals	

Aerosol, droplet  
Aerosol, droplet

Space well ventilated  
Stand side by side

**Refreshments**

**Person 1**

Surface  
Surface

No refreshments provided  
Participants bring their own

**[Name of Group]**

Eltham Choral Society

**[Date]**

16th August 2021

**Guidance for members**

**Before rehearsal**

Please ensure you have read and agreed to the Declaration that is being sent out to all members.

Do not come to rehearsal if:

- you have symptoms / feel unwell
- you have tested positive (PCR or Lateral flow)
- you have been told to self isolate
- someone you have close contact with has tested positive
- you are quarantining after a visit abroad

We encourage you to use lateral flow tests regularly (ideally the day of rehearsal if you can)

The venue will be cleaned before our rehearsal / after the last use

**During rehearsal**

Maintain social distancing during rehearsal time

Individuals can request a greater distance for themselves - please contact Chair

Be respectful of each others space

We will keep doors and windows open for as long - consider bringing warm clothing

Wash / sanitise your hands on arrival and regularly after that

follow any protocols the venue has in place

ensure your name has been ticked off on our register

Avoid touching shared surfaces as much as possible

Bring your own refreshments

**Notes**

If you wish to discuss any of the above measure please contact the Chair

We will provide hand gel

Even if you have been vaccinated, you will need to comply with these rules:

If you do not comply, you will jeopardise our ability - and that of thousands of other groups - to hold rehearsals in future

Person 1 Chair  
Person 2 membership secretary  
Person 3 Vice chair and Carole Homan  
Person 4 MD  
Person 5